

# Alaska Plumbing and Pipefitting Industry Pension Fund

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Administered by  
Labor Trust Services, Inc.

## PENSION APPLICATION QUALIFIED DOMESTIC RELATIONS ORDER (QDRO)

Participant Name: \_\_\_\_\_

Participant Soc. Sec. No.: \_\_\_\_\_ QDRO Effective: \_\_\_\_\_

Alternate Payee: \_\_\_\_\_  
Last First Middle

Alternate Payee Soc. Sec. No.: \_\_\_\_\_

Date of Birth\*: \_\_\_\_\_ (\* Attach Birth Certificate, see reverse)

Residence Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mailing Address if  
Other than Residence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No. (Home): \_\_\_\_\_ Telephone No. (Work): \_\_\_\_\_

\_\_\_\_\_  
Alternate Payee Signature

\_\_\_\_\_  
Date Signed

**When returning this application to the Trust Fund office, it must be accompanied by the following.**

With the exception of the Marital Status Affidavit, original documents are not necessary, provided that photocopies are legible.

- 1) Proof of your date of birth.
- 2) If you are married, proof of your spouse's date of birth.
- 3) If you are married, a copy of your marriage certificate.
- 4) If you are married, and if your spouse's last name at the time of marriage to you was different from his/her last name at birth, documentation of the name change. For instance, if the name change was due to a previous marriage, acceptable documentation would be a copy of the former spouse's death certificate or a copy of the decree of divorce.
- 5) If you are not married, the **original** Marital Status Affidavit that has been included with this application.
- 6) If you are not married, proof of your contingent beneficiary's date of birth.
- 7) If you are not married, and if your contingent beneficiary's last name at this time is different from his/her last name at birth, documentation of the name change. For instance, if the name change is due to marriage, acceptable documentation would be a copy of the marriage certificate.
- 8) If you are or have been divorced, a complete copy of the decree(s) of divorce, including any property settlement agreement(s) that are referenced in the decree(s), and any domestic relations order(s) that award pension benefits to an ex-spouse.

If birth certificates are not available, other documents of proof must be submitted. Acceptable documents include confirmation records, school records, birth records of children, naturalization records, census records and passports as long as the date of birth is indicated on the document.

If you have already provided any of this documentation to the Trust Fund Office, so that it is in their records, then you do not need to attach another copy to your application. The Trust Fund Office will review their records for any documentation for you that is already on file.